

7. Agile Business Analyst Cheat Sheet

Quick Reference Guide for Daily Scrum Deliverables



Requirements Quality Frameworks

- **INVEST Framework (For High-Quality User Stories)**
 - Independent | **N**egotiable | **V**aluable | **E**stimable | **S**mall | **T**estable
- **SMART Framework (For Strategic Acceptance Criteria)**
 - **S**pecific | **M**easurable | **A**ttach-oriented | **R**ealistic | **T**ime-bound



Core Roles and Structural Definitions

- **Definition of Ready (DoR):** Stories must be clearly defined, containing comprehensive BDD rules and validated design references before entering a sprint.
- **Definition of Done (DoD):** A shared team checklist validating all code passes automated tests, meets code quality standards, and has successfully passed UAT.
- **The BA Core Goal:** Maximize product value by translating high-level business ideas into clear, actionable development steps for engineering success.